

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held March 19, 2009 at
Elwood Public Library, East Northport, NY

Present

Susanne Lercher, President
Marla Grossman, Vice President
Randall Koster, Finance Officer
Cheryl Gabrielli, Secretary
Judith Clarke, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk., and members of the Elwood community.

Call to Order

Ms. Lercher called the meeting to order at 7:32 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – February 19, 2009

There was a motion to approve the minutes. (Koster, Gabrielli; unanimous)

Agenda

There was a motion to adopt the agenda. (Gabrielli, Grossamn; unanimous)

Correspondence

None.

Financial Report

The February financial report was presented.

The Warrants were presented:

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$55,472.35 from the General Fund. (Grossman, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Gabrielli, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$9,769.78 from the General Fund. (Koster, Gabrielli; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$47,746.32. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$44,421.86. (Gabrielli, Clarke; unanimous)

Personnel Report

There was a motion to approve the Personnel report. (Gabrielli, Koster; unanimous)

Statistical Summary

Circulation statistics were presented by the Director.

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a monthly report for review.

Accounting

Lisa Diana, Account Clerk, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 1941 Jericho Turnpike (2) Personnel (3) 2009-2010 Budget

Committee Reports

Mr. Koster reported on behalf of the Budget committee that the final proposed budget for the 2009-2010 operating budget have been completed.

Old Business

1941 Jericho Turnpike

Mr. Squillante informed the Board that the new library building would be open for business in a matter of days. The Fire Marshal has ordered two sprinkler heads moved as well as a few other small items attended to.

New Business

2009-2010 Budget

There was a motion to approve the 2009-2010 Proposed Budget. (Koster, Clarke unanimous)

Period for Public Expression

Comments and questions from residents were heard and addressed.

Other

The next Board meeting will be held on Thursday, April 16, at 7:30 pm, at the new location at 1929 Jericho Turnpike.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:10pm. (Gabrielli, Grossman; unanimous)

Respectfully submitted,

Cheryl Gabrielli, Secretary