

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, November 19, 2020 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Trisha Johnston, Finance Officer
Marla Band, Secretary
Randall Koster, Trustee

Also present

Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 7:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Johnston, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the October 15, 2020 board meeting. (Araoz-Beuka, Band; unanimous)

Period for Public Expression

A member of the public spoke

Financial Report

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$145,630.27 (Koster, Araoz-Beuka; unanimous)

There was a motion to approve Paid General Fund Expenditures for the Director's Contingency Account (schedule 4) in the amount of \$288.48 (Johnston, Band; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$1,157.73 (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$53,239.53 (Band, Koster; unanimous)

Staff Reports

Susan Goldberg, Director, prepared a report for review.

Old Business

COVID 19 contingency plans were discussed.

New Business

The 2021-2022 budget was discussed.

There was a motion to commit \$50,000 to the Capital Projects Fund. The motion was tabled for the next meeting.

There was a motion to approve the 2021 Holiday Closings Schedule. (Band, Johnston; unanimous)

There was a motion to approve the Budget Vote and Trustee Election to be held on April 6, 2021. (Johnston, Koster; unanimous)

There was a motion to appoint Peggy Pietzak as the Clerk of the Vote for the 2021-2022 Budget Vote and Trustee Election, with compensation of \$2000. (Johnston, Koster; unanimous)

There was a motion to appoint Susan Goldberg and Lisa Diana as Assistant Clerks of the Vote for the 2021-2022 Budget Vote and Trustee Election. (Band, Johnston; unanimous)

There was a motion to approve March 25, 2021 as the date for the Voter Information Meeting. (Koster, Araoz-Beuka; unanimous)

There was a motion to approve the 2021 SCLS Budget (Araoz-Beuka, Koster; unanimous)

There was a motion to close on Sundays beginning in January 2021. (Koster, Johnston; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:32pm. (Koster, Johnston; unanimous)

Respectfully submitted

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Marla Band, Secretary