Approved
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, December 17, 2020 at
Elwood Public Library, East Northport, NY

Present
John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Trisha Johnston, Finance Officer
Marla Band, Secretary

Absent
Randall Koster, Trustee

Also present
Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order
Mr. Gaynor called the meeting to order at 7:30pm with a quorum present.

Agenda
There was a motion to adopt the agenda (Johnston, Band; unanimous)

Approval of the Minutes
There was a motion to approve the minutes of the November 19, 2020 board meeting. (Araoz-Beuka, Johnston; unanimous)

Financial Report
The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of $53,130.39 (Band, Araoz-Beuka; unanimous)

There was a motion to approve Paid General Fund Expenditures for the Director's Contingency Account (schedule 4) in the amount of $195.44 (Johnston, Band; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of $1,345.99 (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of $54,123.59 (Band, Araoz-Beuka; unanimous)

Staff Reports
Susan Goldberg, Director, discussed the Community Engagement Report

Old Business
The 2021-2022 budget was discussed
COVID 19 contingency plans were discussed
A discussion about the fund balance was tabled until the February 18, 2021 meeting

New Business
There was a motion to approve the Telework Policy (Band, Araoz-Beuka; unanimous)

There was a motion to approve the Micro Cluster Plan (Araoz-Beuka, Johnston; unanimous)

Adjournment
There being no further business, there was a motion to adjourn the meeting at 8:16pm. (Band, Johnston; unanimous)

Respectfully submitted

Marla Band, Secretary