

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, March 18, 2021 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Trisha Johnston, Finance Officer
Marla Band, Secretary
Randall Koster, Trustee

Also present

Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 7:31pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Johnston, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the February 16, 2021 board meeting. (Band, Koster; unanimous)

Financial Report

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$116,386.04 (Araoz-Beuka, Band; unanimous)

There was a motion to approve Paid General Fund Expenditures for the Director's Contingency Account (schedule 4) in the amount of \$196.82 (Johnston, Koster; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$2,409.81 (Band, Johnston; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$52,761.07 (Araoz-Beuka, Band; unanimous)

Staff Reports

Susan Goldberg, Director, discussed the Community Engagement Report and presented a report

Old Business

Long Range Planning was discussed

New Business

There was a motion to start board meeting at 6:30pm. (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve the Record Retention Policy. (Band, Johnston; unanimous)

There was a motion to approve the Public Employer Health Emergency Plan. (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve the Annual State Report. (Araoz-Beuka, Koster; unanimous)

There was a motion to approve the Circulation Policy. (Araoz-Beuka, Band; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:23pm. (Band, Johnston; unanimous)

Respectfully submitted

Marla Band, Secretary