

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, May 20, 2021 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Trisha Johnston, Finance Officer

Absent

Marla Band, Secretary
Randall Koster, Trustee

Also present

Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 6:37pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Johnston, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the April 15, 2021 board meeting. (Araoz-Beuka, Johnston; unanimous)

Financial Report

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$69,359.99 (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve Paid General Fund Expenditures for the Director's Contingency Account (schedule 4) in the amount of \$675.08 (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$1,300.05 (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$52,446.32 (Johnston, Araoz-Beuka; unanimous)

Staff Reports

Susan Goldberg, Director, discussed the Community Engagement Report and presented a report

Old Business

COVID protocols were discussed.

Executive Session

There was a motion to go into Executive Session to discuss staff salaries. (Araoz-Beuka, Johnston; unanimous)

There was a motion to come out of Executive Session. (Araoz-Beuka, Johnston; unanimous)

New Business

There was a motion to approve the salary schedule as presented. (Johnston, Araoz-Beuka; unanimous)

There was a motion approve the Open Meetings Policy. (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve the Board Meeting schedule for 2021-2022. (Johnston, Araoz-Beuka; unanimous)

There was a discussion about the location of the next Board Meeting on June 17, 2021. It was determined that it would be held in the Community Room of the library.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:05pm. (Araoz-Beuka, Johnston; unanimous)

Respectfully submitted

Trisha Johnston, Finance Officer