

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, July 15, 2021 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Trisha Johnston, Finance Officer
Randall Koster, Trustee

Absent

Nadine Araoz-Beuka, Vice-President
Marla Band, Secretary

Also present

Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 6:31pm with a quorum present. The Pledge of Allegiance was recited.

Election of Officers

Ms. Band was nominated and elected to the office of President. (Gaynor, Johnston; unanimous)

Ms. Johnston was nominated and elected to the office of Vice-President. (Gaynor, Koster; unanimous)

At this point, Ms. Johnston accepted the responsibility of running the meeting

Mr. Gaynor was nominated and elected to the office of Finance Officer. (Gaynor, Johnston; unanimous)

Ms. Araoz-Beuka was nominated and elected to office of Secretary. (Gaynor, Koster; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the June 17, 2021 board meeting. (Gaynor, Koster; unanimous)

Agenda

There was a motion to adopt the agenda (Koster, Gaynor; unanimous)

Period for Public Expression

None

Personnel Report

There was a motion to approve the Personnel Report. (Gaynor, Koster; unanimous)

Financial Report

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$54,417.71 (Gaynor, Koster; unanimous)

There was a motion to approve Paid General Fund Expenditures (schedule 4) in the amount of \$197.28 (Koster, Gaynor; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$1,884.86 (Gaynor, Koster; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$51,380.23 (Koster, Gaynor; unanimous)

Staff Reports

The Community Engagement Report was discussed.

Old Business

COVID protocols were discussed.

New Business

The Oath of Office was administered to Mr. Koster and written notification will be sent to the Suffolk County Clerk.

There was a motion to approve Baldessari and Coster, LLP as auditor, Dime and TD Bank as our banks, The Long Islander as newspaper of record, and Hamburger, Maxson, Yaffe, & McNally, LLP as legal counsel. (Koster, Gaynor; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:30pm. (Gaynor, Koster; unanimous)

Respectfully submitted,

Randall Koster, Trustee