

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
held, September 23, 2021 at  
Elwood Public Library, East Northport, NY**

**Present**

Marla Band, President  
Trisha Johnston, Vice-President  
John Gaynor, Finance Officer  
Nadine Araoz-Beuka, Secretary

**Absent**

Randall Koster, Trustee

**Also present**

Susan Goldberg, Library Director, Lisa Diana, Business Manager

**Call to Order**

Ms. Band called the meeting to order at 6:31pm with a quorum present. The Pledge of Allegiance was recited.

**Agenda**

There was a motion to adopt the agenda (Johnston, Gaynor; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the August 19, 2021 board meeting. (Gaynor, Araoz-Beuka; unanimous)

**Period for Public Expression**

None

**Personnel Report**

There was a motion to approve the Personnel Report. (Araoz-Beuka, Johnston; unanimous)

**Financial Report**

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$78,930.04 (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$2,072.97 (Johnston, Gaynor; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$54,045.45 (Araoz-Beuka, Johnston; unanimous)

### **Staff Reports**

The Community Engagement Report was discussed.

### **Presentation by Ted Schlomann of Badessari & Coster**

The June 30, 2021 Financial Report was presented.

### **Executive Session**

There was a motion to go into Executive Session to discuss a personnel issue. (Gaynor, Johnston; unanimous)

There was a motion to come out of Executive Session with no action taken. (Johnston Gaynor; unanimous)

### **Old Business**

COVID protocols and on-site programming was discussed.

### **New Business**

Remote meetings were discussed.

There was a motion to approve the 2022 Holiday Closings as presented. (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve the Equipment Discards as presented. (Araoz-Beuka, Gaynor; unanimous)

There was a motion to accept the June 30, 2021 Financial Audit and to authorize Baldessari & Coster to submit the Annual Financial Report to New York State. (Araoz-Beuka, Johnston; unanimous)

### **Adjournment**

There being no further business, there was a motion to adjourn the meeting at 8:31pm. (Gaynor, Araoz-Beuka; unanimous)

*Respectfully submitted,*

Nadine Araoz-Beuka, Secretary