

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held, November 18, 2021 at
Elwood Public Library, East Northport, NY**

Present

Marla Band, President
Trisha Johnston, Vice-President
John Gaynor, Finance Officer
Nadine Araoz-Beuka, Secretary
Randall Koster, Trustee

Also present

Susan Goldberg, Library Director, Lisa Diana, Business Manager

Call to Order

Ms. Band called the meeting to order at 6:32pm with a quorum present. The Pledge of Allegiance was recited.

Agenda

There was a motion to adopt the agenda (Gaynor, Johnston; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the October 21, 2021 board meeting. (Araoz-Beuka, Koster; unanimous)

Financial Report

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$153,975.88 (Koster, Gaynor; unanimous)

There was a motion to approve Paid General Fund Expenditures for the Director's Contingency Account (schedule 4) in the amount of \$37.79 (Johnston, Gaynor; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$1,283.59 (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$56,567.38 (Gaynor, Johnston; unanimous)

Staff Reports

The Director prepared a report for review.
Staff reports were discussed.

Old Business

COVID protocols and on-site programming was discussed.

New Business

The 2022-2023 Library Budget was discussed.

There was a motion to approve April 5, 2022 as the date for the next Budget Vote and Trustee Election. (Johnston, Gaynor; unanimous)

There was a motion to appoint Nancy Mancini as Clerk of the Vote with a salary of \$2,000. (Gaynor, Araoz-Beuka; unanimous)

There was a motion to appoint Susan Goldberg and Lisa Diana as Assistant Clerks of the Vote. (Gaynor, Johnston; unanimous)

There was a motion to approve the Public Information Meeting date of March 17, 2022. (Koster, Gaynor; unanimous)

There was a motion to approve the 2022 SCLS Budget. (Gaynor, Johnston; unanimous)

Executive Session

There was a motion to go into Executive Session to discuss a personnel issue. (Koster, Gaynor; unanimous)

There was a motion to come out of Executive Session with no action taken. (Johnson, Araoz-Beuka; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:36pm. (Koster, Gaynor; unanimous)

Respectfully submitted,

Nadine Araoz-Beuka, Secretary