

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
held, December 16, 2021 at  
Elwood Public Library, East Northport, NY**

**Present**

Marla Band, President  
Trisha Johnston, Vice-President  
John Gaynor, Finance Officer  
Nadine Araoz-Beuka, Secretary

**Absent**

Randall Koster, Trustee

**Also present**

Susan Goldberg, Library Director, Lisa Diana, Business Manager

**Call to Order**

Ms. Band called the meeting to order at 6:32pm with a quorum present. The Pledge of Allegiance was recited.

**Agenda**

There was a motion to adopt the agenda (Johnston, Gaynor; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the November 18, 2021 board meeting. (Gaynor, Johnston; unanimous)

**Financial Report**

The financial statements were presented. Lisa Diana presented a report.

There was a motion to approve Unpaid General Fund Expenditures (schedule 3) in the amount of \$53,737.58 (Araoz-Beuka, Gaynor; unanimous)

There was a motion to approve Unpaid General Fund Expenditures for the Director's Contingency Account (schedule 5) in the amount of \$1,352.28 (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 6) in the amount of \$56,622.24 (Gaynor, Johnston; unanimous)

### **Staff Reports**

The Director prepared a report for review.  
Staff reports were discussed.

### **Old Business**

The 2022-2023 Budget was discussed.

There was a discussion regarding possible future sites for the Library.

COVID protocols and on-site programming was discussed.

### **Executive Session**

There was a motion to go into Executive Session to discuss a personnel issue. (Gaynor, Johnston; unanimous)

There was a motion to come out of Executive Session with no action taken. (Araoz-Beuka, Gaynor; unanimous)

### **New Business**

None

### **Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:58pm. (Johnston, Araoz-Beuka; unanimous)

*Respectfully submitted,*

Nadine Araoz-Beuka, Secretary