

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
Held, May 16, 2023 at  
Elwood Public Library, East Northport, NY**

**Present**

Marla Band, President  
Trisha Johnston, Vice-President  
John Gaynor, Finance Officer  
Randall Koster, Trustee

**Absent**

Nadine Araoz-Beuka, Secretary

**Also present**

Susan Goldberg, Library Director, Renata Robak, Treasurer

**Call to Order**

Ms. Band called the meeting to order at 6:32pm with a quorum present.

**Agenda**

There was a motion to adopt the agenda (Gaynor, Johnston; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the April 20, 2023 board meeting. (Koster, Gaynor; unanimous)

**Financial Report**

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$125,640.91 (Koster, Johnston; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$1,913.51 (Gaynor, Johnston; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$53,415.65 (Koster, Gaynor; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report. (Gaynor; unanimous)

### **Correspondence**

An email from a community member was read.

### **Staff Reports**

Susan Goldberg, Director, discussed Staff Reports

### **Old Business**

There was a discussion about options for a future facility for the library.

Ms. Band appointed a Facilities Committee consisting of Mr. Gaynor and Mr. Koster.

### **New Business**

Requirements for Trustee Training were discussed.

There was a motion to approve the 2023-2024 Board Meeting dates. (Johnston, Gaynor; unanimous)

There was a motion to go into Executive Session to discuss staff salaries. (Koster, Gaynor; unanimous)

There was a motion to come out of Executive Session. (Koster, Gaynor; unanimous)

There was a motion to approve the 2023-2024 Salary Schedule. (Gaynor, Koster; unanimous)

### **Adjournment**

There being no further business, there was a motion to adjourn the meeting at 8:05pm. (Gaynor, Koster; unanimous)

*Respectfully submitted*

Trisha Johnston, Vice-President