

Unapproved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
Held, April 18, 2024 at  
Elwood Public Library, East Northport, NY**

**Present**

Trisha Johnston, President  
John Gaynor, Vice-President  
Randall Koster, Secretary  
Marla Band, Trustee

**Absent**

Nadine Araoz-Beuka, Finance Officer

**Also present**

Susan Goldberg, Library Director

**Call to Order**

Ms. Johnston called the meeting to order at 6:30pm with a quorum present.

**Agenda**

There was a motion to adopt the agenda (Gaynor, Band; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the March 21, 2024 board meeting. (Koster, Gaynor; unanimous)

**Financial Report**

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$70,648.78 (Band, Gaynor; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$3,964.03 (Gaynor, Koster; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$59,425.04 (Band, Koster; unanimous)

**Staff Reports**

Susan Goldberg, Director, discussed Director Report and Staff Reports

**Old Business**

There was a discussion about the 2024 Budget Vote and Trustee Election

There was a discussion about the Library's current lease.

**New Business**

There was a motion to amend the Staff Vacation Time Policy to:

All full-time staff will receive 20 vacation days to be accrued monthly. After one year of continuous service, these vacation allowances will increase by one additional day each year for a maximum of 25 days, up to five years of continuous service.

**Executive Session**

There was a motion to go into Executive Session to discuss a personnel matter. (Gaynor, Koster; unanimous)

There was a motion to come out of Executive Session with no action taken. (Gaynor, Koster; unanimous)

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:55pm. (Gaynor, Koster; unanimous)

**Other**

Next Board Meeting, May 16, 2024, 6:30pm

Classic Cars and Coffee, Saturday, June 15, 9am-12pm

*Respectfully submitted*

Randall Koster, Secretary