

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
Held, September 19, 2024 at
Elwood Public Library, East Northport, NY**

Present

Trisha Johnston, President
John Gaynor, Vice-President
Nadine Araoz-Beuka, Finance Officer
Randall Koster, Secretary

Absent

Marla Band, Trustee

Also present

Andrew Salomon, Library Director

Call to Order

Ms. Johnston called the meeting to order at 6:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Gaynor, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the corrected minutes of the August 15, 2024 board meeting. (Araoz-Beuka, Gaynor; unanimous)

Correspondence

A memo from Suffolk Cooperative Library System was read.

Personnel Report

There was a motion to approve the Personnel Report. (Koster, Araoz-Beuka; unanimous)

Financial Report

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$60,986.82 (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$4,170.77 (Araoz-Beuka, Koster; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$56,060.31 (Koster, Gaynor; unanimous)

Staff Reports

Andrew Salomon, Library Director, discussed Staff Reports

Old Business

There was a discussion about the Library's current lease.

New Business

There was a motion to approve the following Conference Attendance:

1. The Library Director is authorized to attend the "New York Library Association (NYLA) Conference" being held in Syracuse, NY from November 6th 2024 through November 9th 2024 with expenses not to exceed \$1,300.
2. The Library Director is authorized to attend the "33rd Annual Conference on Libraries and The Future: The Future of Reading" being held at the Heritage Club at Bethpage in Farmingdale, NY on Friday October 18th with expenses not to exceed \$110. (Koster, Araoz-Beuka; unanimous)

There was a motion to approve the 2025 Holiday Closings. (Araoz-Beuka, Gaynor; unanimous)

Executive Session

There was a motion to go into Executive Session to discuss a personnel matter. (Gaynor, Araoz-Beuka; unanimous)

There was a motion to come out of Executive Session with no action taken. (Gaynor, Koster; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:38pm. (Gaynor, Araoz-Beuka; unanimous)

Other

Next Board meeting, Thursday, October 17, 2024 at 6:30 pm
Spooktacular Saturday October 26, 2024 11am-3pm

Respectfully submitted

Randall Koster, Secretary