

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
Held, November 21, 2024 at
Elwood Public Library, East Northport, NY**

Present

Trisha Johnston, President
John Gaynor, Vice-President
Nadine Araoz-Beuka, Finance Officer
Randall Koster, Secretary
Marla Band, Trustee

Absent

Also present

Andrew Salomon, Library Director

Call to Order

Ms. Johnston called the meeting to order at 6:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Gaynor, Band; unanimous)

Presentation by Ted Schlomann of Baldessari & Coster LLP

Approval of the Minutes

There was a motion to approve the minutes of the October 17, 2024 board meeting. (Araoz-Beuka, Koster; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Gaynor, Araoz-Beuka; unanimous)

Financial Report

There was a motion to accept the independent audit report for the fiscal year ending June 30, 2024 as prepared and presented by Baldessari & Coster, Certified Public Accountants. (Gaynor, Band; unanimous)

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$171,598.81 (Band, Koster; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$2,550.00 (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$88,459.74 (Araoz-Beuka, Gaynor; unanimous)

Staff Reports

Andrew Salomon, Library Director, discussed staff reports.

Unfinished Business

There was no unfinished business to discuss.

Executive Session

There was a motion to go into Executive Session to discuss an issue pertaining to real property? (Gaynor, Araoz-Beuka; unanimous)

There was a motion to come out of Executive Session with no action taken. (Band, Araoz-Beuka; unanimous)

New Business

There was a motion to approve the date of the Budget Vote and Trustee Election to be held on Tuesday April 8, 2025? (Gaynor, Araoz-Beuka; unanimous)

There was a motion to appoint Nancy Mancini as Clerk of the vote with a salary of \$2,000? (Koster, Gaynor; unanimous)

There was a motion to appoint Andrew Salomon and Stephanie Ferrara as Assistant Clerks of the Vote? (Gaynor, Band; unanimous)

There was a motion to change the date of the March Board of Trustees meeting from March 21, 2025 to March 27, 2025. (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve the date of the Public Information Meeting on the Budget for March 27, 2025 at 7:30 pm. (Band, Gaynor; unanimous)

There was a motion to approve the Library Director, or designee, to enter into a 48-month (\$1.00 buyout) lease with Precision Microproducts of America, Inc. at \$198.11/month for one (1) Konica-Minolta Bizhub C251i MFP (Color printer/copier/scanner) with Jamex bill/coin unit. Per Click Service Plan (billed quarterly) including all service, parts, toner and supplies for Bizhub C251i and existing Xerox C8045H (except paper); per-page cost of \$.008 for B/W and \$.055 for color. (Koster, Araoz-Beuka; unanimous)

There was a motion to approve the 2025 Suffolk Cooperative Library System Budget? (Band, Araoz-Beuka; unanimous)

Suffolk Cooperative Library System Trustee Ballots were distributed to each member of the Elwood Public Library Board of Trustees for voting.

There was a motion to approve Librarian Trainee Nikki Martin to attend an online Notary Public Exam Preparation Course at a cost not to exceed \$77.00. (Araoz-Beuka, Koster; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:10pm. (Gaynor, Band; unanimous)

Other

Trustee Workshop at South Huntington Public Library, Wednesday December 11th 2024 at 6:30pm

Next Board meeting, Thursday, December 19, 2024 at 6:30 pm

STEM Faire Saturday January 11, 2025 from 11-3

Respectfully submitted

Randall Koster, Secretary