

# ELWOOD PUBLIC LIBRARY

1929 JERICHO TURNPIKE | ELWOOD, NY 11731 | [www.elwoodlibrary.org](http://www.elwoodlibrary.org) | 631.499.3722

## MUSEUM PASS LENDING POLICY & AGREEMENT BORROWING POLICY

Elwood Public Library has museum passes available for loan to EPL cardholders 18 years of age and older, with library cards in good standing.

Museum passes are loaned for a time period of three (3) days and must be returned to a librarian at the reference desk by closing time on the third day. Passes are not to be returned in the library's book drop.

A \$10 per day late fee will be attached to the borrower's library record.

If the pass is lost, stolen, or damaged a replacement fee will be charged to the patron's record in lieu of any late fees. The replacement fee varies with each museum.

*Adopted 10/20/14*

**BORROWING AGREEMENT**

By signing below, I attest that I am 18 years of age or older and I agree to the following statements:

I have read and understand the Elwood Public Library's policy for borrowing a Museum Pass as stated above.

I understand that the replacement cost for each pass varies for each museum and that I will be responsible for the pass and/or its accessories if it is lost, stolen, or damaged while checked out in my name.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Print Name clearly** \_\_\_\_\_

**Patron Barcode**  
\_\_\_\_\_

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**For Library Use**

Check out time \_\_\_\_\_ By \_\_\_\_\_ Check in time \_\_\_\_\_ By \_\_\_\_\_

*Adopted 10/20/14*