

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
Held, February 13, 2025 at
Elwood Public Library, East Northport, NY**

Present

Trisha Johnston, President
John Gaynor, Vice-President
Randall Koster, Secretary
Nadine Araoz-Beuka, Finance Officer

Absent

Marla Band, Trustee

Also present

Andrew Salomon, Library Director

Call to Order

Ms. Johnston called the meeting to order at 6:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Gaynor, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the January 16th, 2025 Board of Trustees meeting.
(Koster, Gaynor; unanimous)

Financial Report

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$82,634.30 (Araoz-Beuka, Koster; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$3,841.10 (Koster, Gaynor; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$52,947.00 (Gaynor, Araoz-Beuka; unanimous)

Staff Reports

Andrew Salomon, Library Director, discussed Staff Reports

Unfinished Business

There was a discussion pertaining to the recently opened New York Liquid Asset Fund Account.

New Business

There was a discussion regarding the library switching its email service to Microsoft Outlook.

There was a motion to approve the Library Director, Andrew Salomon and Librarian III, Elizabeth Hughes to attend the “2025 Long Island Library Conference” to be held at the Melville Marriot on Thursday May 8th, 2025 with reimbursement for conference registration not to exceed \$85.00. (Araoz-Beuka, Gaynor; unanimous)

There was a discussion about recent plumbing issues affecting the operability of the Public Restrooms.

Executive Session

There was a motion to go into Executive Session at 7:45pm to discuss an issue pertaining to a personnel matter relating to the employment history of an individual. (Gaynor, Koster; unanimous)

There was a motion to come out of Executive Session at 7:55pm with no action taken. (Araoz-Beuka, Gaynor; unanimous)

Other

Petitions for Board of Trustees due Friday, March 7 by 5:00pm

Next Board Meeting, Thursday, March 27, 2025, 6:30pm

Public Information Meeting, Thursday, March 27, 2025, 7:30pm

Budget Vote and Trustee Election, Tuesday, April 8, 9:30am-9pm

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:57pm. (Araoz-Beuka, Gaynor; unanimous)

Respectfully submitted

Randall Koster, Secretary