

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
Held, June 18, 2025 at  
Elwood Public Library, East Northport, NY**

**Present**

Trisha Johnston, President  
John Gaynor, Vice-President  
Nadine Araoz-Beuka, Finance Officer  
Randall Koster, Secretary

**Absent**

Marla Band, Trustee

**Also present**

Andrew Salomon, Library Director

**Call to Order**

Ms. Johnston called the meeting to order at 6:30pm with a quorum present.

**Agenda**

There was a motion to adopt the agenda (Gaynor, Araoz-Beuka; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the May 14<sup>th</sup>, 2025 Board of Trustees meeting.  
(Koster, Gaynor; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report. (Araoz-Beuka, Gaynor; unanimous)

**Financial Report**

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$80,404.69. (Koster, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$2,824.89. (Gaynor, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$84,118.38. (Araoz-Beuka, Gaynor; unanimous)

### **Staff Reports**

Andrew Salomon, Library Director, discussed staff reports.

### **Unfinished Business**

There was a discussion concerning the use of the new library provided trustee email accounts for official communication.

There was a discussion concerning options for a future permanent home for the library. The library will be hosting Supervisor Ed Smyth for a tour of the library in July.

### **New Business**

There was a motion to approve Librarian III Elizabeth Hughes to attend an online notary public exam preparation course at a cost not to exceed \$77.00. (Gaynor, Araoz-Beuka; unanimous)).

There was a motion to approve the list of equipment discards as presented. (Koster, Gaynor; unanimous)

### **Executive Session**

There was a motion to go into executive session at 7:05pm to discuss an issue pertaining to a pending legal matter. (Gaynor, Araoz-Beuka; unanimous)

There was a motion to come out of executive session at 7:11pm with no action taken. (Koster, Gaynor; unanimous)

### **Other**

Next Board Meeting, Wednesday, July 17th, 2025, 6:30pm

### **Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:14 pm. (Koster, Araoz-Beuka; unanimous)

*Respectfully submitted*

Randall Koster, Secretary