

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
Held, September 18, 2025 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Trisha Johnston, Trustee

Absent

Randall Koster, Finance Officer
Marla Band, Secretary

Also present

Elizabeth Sullivan, Library Director
Gianna Spadaro, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 6:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Araoz-Beuka, Johnston; unanimous)

Approval of the Minutes

There was a motion to approve the corrected minutes of the August 21, 2025 board meeting.
(Johnston, Araoz-Beuka; unanimous)

Correspondence

A memo from Suffolk Cooperative Library System was read.

Financial Report

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$59,155.75 (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$3,712.02 (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$59,509.01 (Araoz-Beuka, Johnston; unanimous)

Staff Reports

Elizabeth Sullivan, Library Director, discussed Staff Reports

Old Business

There was a discussion about the Library building and a new program registration module.

New Business

There was a motion to approve the following Conference Attendance:

1. The Librarian III is authorized to attend the “New York Library Association (NYLA) Conference” being held in Saratoga Springs, NY from November 5th 2025 through November 8th 2025 with expenses not to exceed \$1,400. (Johnston, Araoz-Beuka; unanimous)
2. The Library Director is authorized to attend the “34th Annual Conference on Libraries and The Future: Change is Coming!” being held at the Heritage Club at Bethpage in Farmingdale, NY on Friday October 17th with expenses not to exceed \$145. (Araoz-Beuka, Johnston; unanimous)

There was a motion to approve the 2026 Holiday Closings. (Araoz-Beuka, Johnston; unanimous)

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:27pm. (Araoz-Beuka, Johnston; unanimous)

Other

Next Board meeting, Thursday, October 16, 2025 at 6:30 pm

Respectfully submitted,

Trisha Johnston, Trustee