

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
of the  
**ELWOOD PUBLIC LIBRARY DISTRICT**  
**Held, November 20, 2025 at**  
**Elwood Public Library, East Northport, NY**

**Present**

John Gaynor, President  
Nadine Araoz-Beuka, Vice-President  
Marla Band, Secretary  
Trisha Johnston, Trustee

**Absent**

Randall Koster, Finance Officer

**Also present**

Elizabeth Sullivan, Library Director  
Gianna Spadaro, Business Manager

**Call to Order**

Mr. Gaynor called the meeting to order at 6:30pm with a quorum present.

**Agenda**

There was a motion to adopt the agenda (Band, Araoz-Beuka; unanimous)

**Approval of the Minutes**

There was a motion to approve the minutes of the October 16, 2025 board meeting. (Johnston, Araoz-Beuka; unanimous)

**Financial Report**

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$167,839.81 (Band, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$3,102.47 (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$84,601.91 (Araoz-Beuka, Band; unanimous)

**Staff Reports**

Elizabeth Sullivan, Library Director, discussed Staff Reports

**Old Business**

- A. There was a discussion about the Library building.

**New Business**

- A. There was a motion to approve the date of the Budget Vote and Trustee Election to be held on Tuesday April 14, 2026. (Band, Johnston ; unanimous)
- B. There was a motion to appoint Nancy Mancini as Clerk of the vote with a salary of \$2,000. (Araoz-Beuka, Johnston; unanimous)
- C. There was a motion to appoint Elizabeth Sullivan and Gianna Spadaro as Assistant Clerks of the Vote (Band, Johnston; unanimous)
- D. There was discussion regarding the date of the Public Information Meeting on the Budget.
- E. There was a motion to approve the 2026 Suffolk Cooperative Library System Budget (Araoz-Beuka, Band; unanimous)
- F. There was discussion regarding the Suffolk Cooperative Library System Trustee Ballot.

**Executive Session**

There was a motion to go into Executive Session to discuss an issue pertaining to real property. (Araoz-Beuka, Band; unanimous)

There was a motion to come out of Executive Session with no action taken. (Johnston, Araoz-Beuka; unanimous)

**Other**

- A. Next Board meeting, Thursday, December 18, 2025 at 6:30 pm

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:38pm. (Band, Araoz-Beuka; unanimous)

*Respectfully submitted,*

Marla Band, Secretary