

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
Held, November 20, 2025 at
Elwood Public Library, East Northport, NY**

Present

John Gaynor, President
Nadine Araoz-Beuka, Vice-President
Marla Band, Secretary
Trisha Johnston, Trustee

Absent

Randall Koster, Finance Officer

Also present

Elizabeth Sullivan, Library Director
Gianna Spadaro, Business Manager

Call to Order

Mr. Gaynor called the meeting to order at 6:30pm with a quorum present.

Agenda

There was a motion to adopt the agenda (Band, Araoz-Beuka; unanimous)

Approval of the Minutes

There was a motion to approve the minutes of the October 16, 2025 board meeting. (Johnston, Araoz-Beuka; unanimous)

Financial Report

The financial statements were presented.

There was a motion to approve Unpaid General Fund Expenditures (schedule 1) in the amount of \$167,839.81 (Band, Araoz-Beuka; unanimous)

There was a motion to approve Unpaid and Paid General Fund Expenditures for the Director's Contingency Account (schedule 2) in the amount of \$3,102.47 (Johnston, Araoz-Beuka; unanimous)

There was a motion to approve General Fund Payroll Expenditures (schedule 3) in the amount of \$84,601.91 (Araoz-Beuka, Band; unanimous)

Staff Reports

Elizabeth Sullivan, Library Director, discussed Staff Reports

Old Business

- A. There was a discussion about the Library building.

New Business

- A. There was a motion to approve the date of the Budget Vote and Trustee Election to be held on Tuesday April 14, 2026. (Band, Johnston ; unanimous)
- B. There was a motion to appoint Nancy Mancini as Clerk of the vote with a salary of \$2,000. (Araoz-Beuka, Johnston; unanimous)
- C. There was a motion to appoint Elizabeth Sullivan and Gianna Spadaro as Assistant Clerks of the Vote (Band, Johnston; unanimous)
- D. There was discussion regarding the date of the Public Information Meeting on the Budget.
- E. There was a motion to approve the 2026 Suffolk Cooperative Library System Budget (Araoz-Beuka, Band; unanimous)
- F. There was discussion regarding the Suffolk Cooperative Library System Trustee Ballot.

Executive Session

There was a motion to go into Executive Session to discuss an issue pertaining to real property. (Araoz-Beuka, Band; unanimous)

There was a motion to come out of Executive Session with no action taken. (Johnston, Araoz-Beuka; unanimous)

Other

- A. Next Board meeting, Thursday, December 18, 2025 at 6:30 pm

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:38pm. (Band, Araoz-Beuka; unanimous)

Respectfully submitted,

Marla Band, Secretary